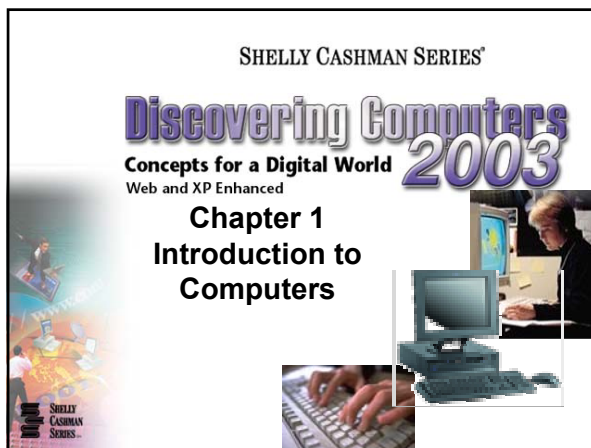




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Chapter 1 Objectives

Explain the importance of computer literacy	Explain the purpose of a network
Define the term computer	Discuss the uses of the Internet and the World Wide Web
Identify the components of a computer	Describe the categories of computers and their uses
Explain why a computer is a powerful tool	Identify the various types of computer users
Differentiate among the various types of software	Understand how a user can be a Web publisher

Next p. 12

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The Digital Revolution

Where can you find computers?

Next p. 12 Fig. 1-1

- Computers are everywhere

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The Digital Revolution

What is **computer literacy**?

- Knowledge and understanding of computers and their uses

Next p. 14

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What Is a Computer?

How is a **computer** defined?

- Electronic machine operating under the control of instructions stored in its own memory
 - Accepts data
 - Manipulates data
 - Produces results
 - Stores results

Next p. 14

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What Is a Computer?

Data
Raw facts, figures, and symbols

Information
Data that is organized, meaningful, and useful

Next p. 14 Fig. 1-2

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What Is a Computer?

Who is a **user**?

- Person who communicates with a computer or uses the information it generates



Next
p. 14

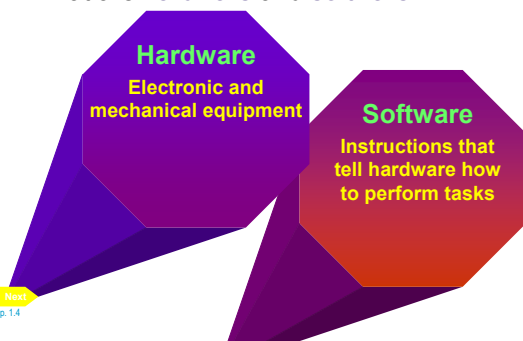
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What Is a Computer?

What are **hardware** and **software**?

Hardware
Electronic and mechanical equipment

Software
Instructions that tell hardware how to perform tasks

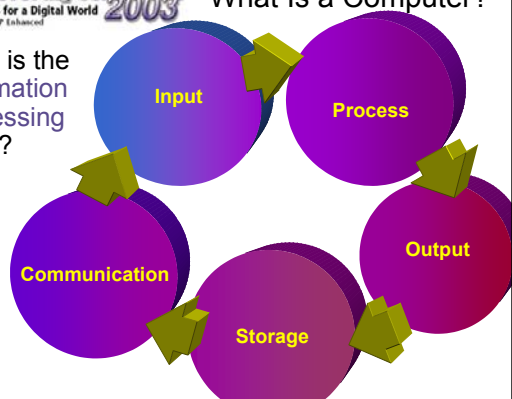


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What Is a Computer?

What is the information processing cycle?



Next
p. 15

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The Components of a Computer

What are common computer hardware components?



Next
p. 15 Fig. 1-3

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The Components of a Computer

What is an **input device**?

- Hardware used to enter data and instructions



Next
p. 15 Fig. 1-3

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The Components of a Computer

What is an **output device**?

- Hardware that conveys information to a user



Next
p. 16 Fig. 1-3

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The Components of a Computer

What is the **system unit**?

- Box-like device containing electronic components connected to motherboard
- Also called a **chassis**



Labels in image:
CD-RW drive
Zip® drive
hard disk drive (inside case)
CD-ROM or DVD-ROM drive
floppy disk drive

Next
p. 1.6 Fig. 1-3

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The Components of a Computer

What are two main components on the motherboard?

Central Processing Unit (CPU)

Also called a **processor**

Carries out instructions that tell computer what to do

Memory

Temporary holding place for data and instructions

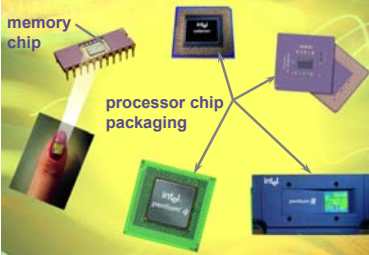
Next
p. 1.6

Discovering Computers 2003
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The Components of a Computer

What is a **chip**?

- Device with microscopic pathways that carry electrical currents
- Attaches to motherboard



Labels in image:
memory chip
processor chip packaging

Next
p. 1.6 Fig. 1-4

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The Components of a Computer

What is **storage**?

- Holds data, instructions, and information for future use

Storage Medium

Physical material on which data, instructions, and information are stored

Storage Device

Records and retrieves items to and from a storage medium

Next
p. 1.7

Discovering Computers 2003
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The Components of a Computer

What are common **storage devices or drives**?



Labels in image:
CD-RW drive
hard disk drive
CD-ROM or DVD-ROM drive
ZIP® drive
floppy disk drive

Next
p. 1.7 Fig. 1-3

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The Components of a Computer

What is a **floppy disk**?

- Thin, circular, flexible disk enclosed in rigid plastic
- A Zip® disk is a higher capacity disk



Next
p. 1.7 Fig. 1-5

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The Components of a Computer

What is a **hard disk**?

- Provides much greater storage capacity than a floppy disk



self-contained hard disk

removable hard disk

Next
p. 1.7 Fig. 1-6 & 7

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The Components of a Computer

What is a **compact disc**?

- Portable storage media
 - CD-ROM
 - CD-RW
 - DVD-ROM
 - DVD+RW



Next
p. 1.8 Fig. 1-8

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The Components of a Computer

What is **miniature storage media**?

- Portable, thin, credit card size memory
- Used in digital cameras and handheld computers



Memory card miniature storage media

Next
p. 1.8 Fig. 1-9

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The Components of a Computer

What is a **communications device**?

- Establishes a connection between two computers using cable, telephone lines, and satellites
- One type is a modem



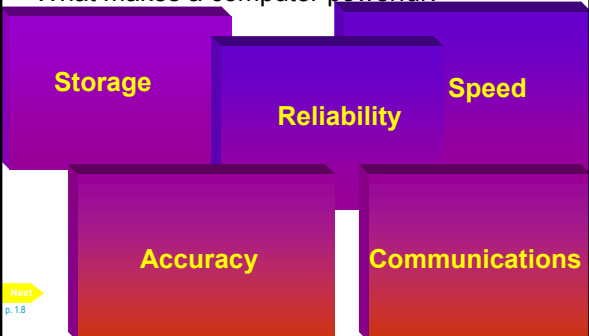
modem

Next
p. 1.8 Fig. 1-3

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Why Is a Computer So Powerful?

What makes a computer powerful?



Storage

Reliability

Speed

Accuracy

Communications

Next
p. 1.8

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Computer Software

What is a **computer program**?

- A series of instructions that tells the computer what to do

```
* COMPUTE REGULAR TIME PAY
MULTIPLY REGULAR-TIME-HOURS BY HOURLY-PAY-RATE
GIVING REGULAR-TIME-PAY.

* COMPUTE OVERTIME PAY
IF OVERTIME-HOURS > 0
  COMPUTE OVERTIME-PAY = OVERTIME-HOURS * 1.5 * HOURLY-PAY-RATE
ELSE
  MOVE 0 TO OVERTIME-PAY.

* COMPUTE GROSS PAY
ADD REGULAR-TIME-PAY TO OVERTIME-PAY
GIVING GROSS-PAY.

* PRINT GROSS PAY
MOVE GROSS-PAY TO GROSS-PAY-OUT.
WRITE REPORT-LINE-OUT FROM DETAIL-LINE
AFTER ADVANCING 2 LINES.
```

Next
p. 1.10

Discovering Computers 2003 Computer Software
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What happens when you run a program from a CD-ROM?

Step 1: Insert the CD-ROM into the CD-ROM drive

Step 2: Instruct the computer to run the program

Step 3: The program executes

Next
p. 1.11 Fig. 1-12



Discovering Computers 2003 Computer Software
Concepts for a Digital World
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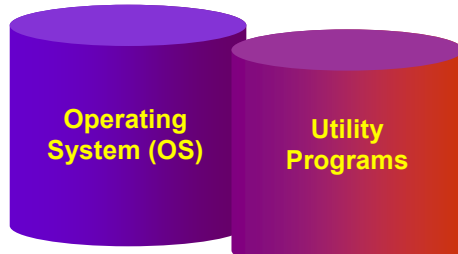
What is **system software**?

- Programs that control the operations of the computer and its devices

Operating System (OS)

Utility Programs

Next
p. 1.12

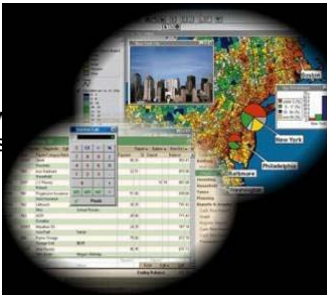


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What is the **user interface**?

- Controls how you enter data and commands and how information displays

Next
p. 1.12



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What is a **graphical user interface (GUI)**?

- Uses visual images such as icons
- Icon represents program, instruction, or some other object

Next
p. 1.12 Fig. 1-13



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What is **application software**?

- Programs that perform specific tasks for users

Suite

Word processing

Spreadsheet

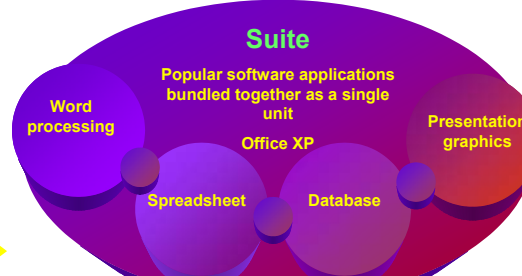
Database

Presentation graphics

Office XP

Popular software applications bundled together as a single unit

Next
p. 1.13



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What are shareware, freeware, public-domain software?

Shareware

- Copyrighted software distributed free for trial period
- Send payment to developer on honor system

Freeware

- Software provided at no cost
- Copyrighted
- Cannot resell it as your own

Public-Domain Software

- Freeware donated for public use
- No copyright restrictions

Next
p. 1.14



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Computer Software

What is an application service provider (ASP)?

- Third-party company that manages and distributes software and services on the Internet
- You can run the programs from the Internet
- Both free and paid ASPs

Next
p. 1.15

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Computer Software

Who designs and writes software?

- Systems analyst
- Programmer



Next
p. 1.15

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Networks and the Internet

What is a network?

- Collection of computers and devices connected together

Communications Device

- Modem

Communications Media

- Cables
- Telephone lines
- Cellular radio
- Satellites

Next
p. 1.16

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Networks and the Internet

What are the reasons to network?

- Hardware devices
- To share resources
- To save time and money
- Software programs
- Data
- Information

Next
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Networks and the Internet

What is a local area network (LAN)?

- Network that connects computers in a limited geographic area



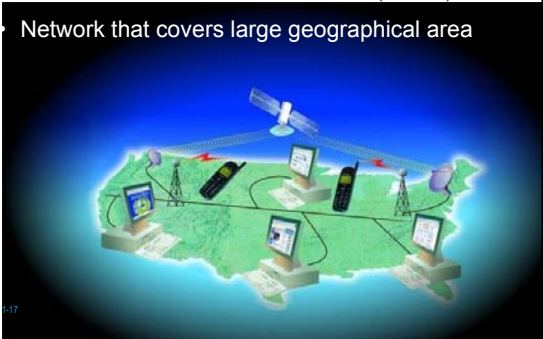
Next
p. 1.16 Fig. 1-16

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Networks and the Internet

What is a wide area network (WAN)?

- Network that covers large geographical area



Next
p. 1.16 Fig. 1-17

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Networks and the Internet

What is the Internet?

- Worldwide collection of networks that links millions of computers together



Next
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Networks and the Internet

Why do users access the Internet?

- E-mail
- Information
- Shopping
- Meeting people
- Entertainment

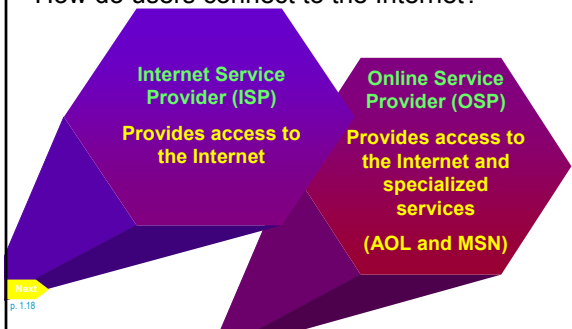


Next
p. 1-17 Fig. 1-18

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Networks and the Internet

How do users connect to the Internet?



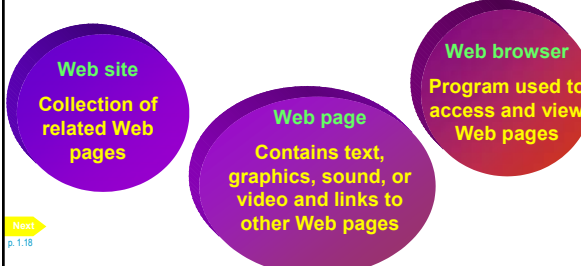
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p. 1-18

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Networks and the Internet

What is the World Wide Web (WWW)?

- Billions of documents, called **Web pages**, linked together on computers throughout the world



Next
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Networks and the Internet

How do you connect to Internet and display a Web page?

- Use computer to make a local telephone call to an online service provider
- Use browser such as Internet Explorer to display a Web page
- Enter the address of the Web site
- The Web browser locates the Web site and displays the Web page



Next
p. 1-18 Fig. 1-19

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Categories of Computers

What are the categories of computers?

CATEGORIES OF COMPUTERS

Category	Physical size	Number of simultaneously connected users	General price range
Personal computer (desktop or notebook)	Fits on a desk or on your lap	Usually one, or many networked	Several thousand dollars or less
Handheld computer	Fits in your hand	Usually one	Several hundred dollars or less
Internet appliance	Fits on a countertop	Usually one	Several hundred dollars or less
Mid-range server	Small cabinet	Two to thousands	\$5,000 to \$850,000
Mainframe	Partial room to a full room of equipment	Hundreds to thousands	\$300,000 to several million dollars
Supercomputer	Full room of equipment	Hundreds to thousands	Several million dollars and up

Next
p. 1-19 Fig. 1-20

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Personal Computers

What are the two most popular series of personal computers?



Apple Macintosh uses the Macintosh operating system (Mac OS)

PC and compatibles use the Windows operating system

Next
p. 1.19 Fig. 1-21 & 22

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Personal Computers

What is a **notebook computer**?

- Portable, small enough to fit on your lap
- Also called a **laptop**
- Generally more expensive than a desktop computer



Next
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Handheld Computers

What is a **handheld computer**?

- Small computer that fits in your hand
- Also called a **palmtop** or **pocket computer**



Next
p. 1.23 Fig. 1-27

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Handheld Computers

How do you input data with a handheld computer?

- ❖ Keyboard
- ❖ Stylus
- ❖ Speech recognition
- ❖ Handwriting recognition



Next
p. 1.23 Fig. 1-28

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Handheld Computers

What is a **personal digital assistant (PDA)**?

- Provides personal organizer functions
 - Calendar
 - Appointment book
 - Address book
 - Calculator
 - Notepad



Next
p. 1.23

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Handheld Computers

What are **Web-enabled handheld computers**?

- Allow wireless Internet access



Web-enabled two-way pager

Web-enabled cellular telephone

Web-enabled handheld computer

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p. 1.24 Fig. 1-29

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Internet Appliances

What is an Internet appliance?

- Computer whose main purpose is to connect to Internet from home
- Web TV is one example



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Elements of an Information System

What are information system elements?

- Hardware
- Software
- Data
- People
- Procedures



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Examples of Computer Usage

What are five categories of computer users?

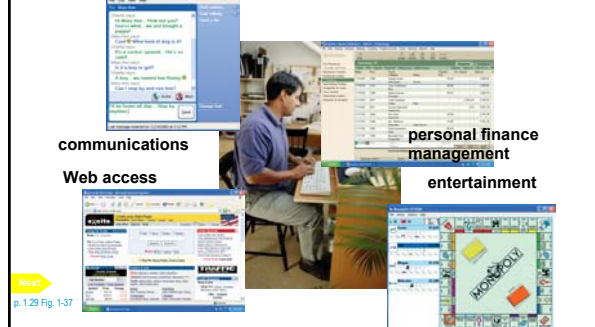


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Examples of Computer Usage

What software is available for a home user?



Next
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Examples of Computer Usage

What software is available for a small office/home office (SOHO) user?

- Local area network (LAN)
- Productivity software
- Specialty software
- Web usage
- E-mail
- E-commerce



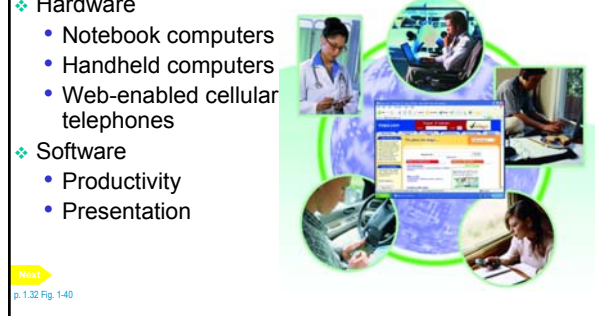
Next
p. 131 Fig. 1-39

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Examples of Computer Usage

What is available for a mobile user?

- Hardware
 - Notebook computers
 - Handheld computers
 - Web-enabled cellular telephones
- Software
 - Productivity
 - Presentation



Next
p. 132 Fig. 1-40

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Examples of Computer Usage

What are the needs of the large business user?

- Network
- Sales management
- Accounting
- Desktop publishing
- Information systems department
- Productivity software
- Scheduling
- Web access
- Telecommuting



Next
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Examples of Computer Usage

What are the needs of a power user?

- ❖ Speed and large amounts of storage
- ❖ Types of power users
 - Engineers
 - Architects
 - Desktop publishers
 - Graphic artists



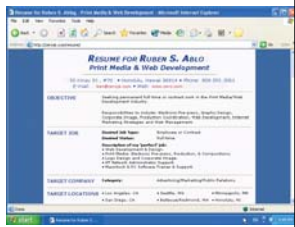
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p. 135 Fig. 1-45

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Computer User as a Web Publisher

Why do users publish Web pages?

- ❖ Family information
- ❖ Resume online
- ❖ Electronic storefront
- ❖ Photo communities



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Summary of Introduction to Computers

- The digital revolution
- What is a computer?
- The components of a computer
- Why is a computer so powerful?
- Computer software
- Networks and the Internet
- Categories of computers
- Personal computers (continued)

Next

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Summary of Introduction to Computers (cont'd)

- Handheld computers
- Internet appliances
- Elements of an information system
- Examples of computer usage
- Computer user as a Web publisher

Chapter 1 Complete

Next

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